




yourtown
access key

Employment Services - Kingston



The background is a deep purple color. On the left side, there are several circular Aboriginal art motifs, each with a central dot and radiating lines, some of which are dotted. At the bottom of the page, there is a decorative wavy line composed of small, light blue dots. The text is centered in the upper half of the page.

yourtown acknowledges the Traditional Custodians of Country throughout Australia and recognises their continuing connection to the land and their waterways.
We pay our respects to them, their culture and their Elders; past, present and emerging.

Artwork Elements by Jason Passfield
Many Communities, Many Schools,
Many Rivers

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how to use this access key

You can use our Access Key as your personal guide to help you understand and navigate our office and service.

It clearly explains what to expect when you visit us, including the layout, facilities, accessibility features, our opening hours, and how to contact us.

With this, you can plan ahead, feel more confident, and make choices that work best for you.

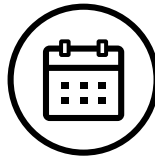


communication board

You can use this to let us know what you need or want.

Just point to the pictures, symbols, or words to ask for help or access different facilities.

The board makes it easier for you to communicate and get involved, so you can participate independently.



booking



i need help



deaf/hard of hearing



quiet space



music too loud



wifi password



yes



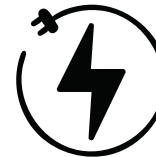
no



job search



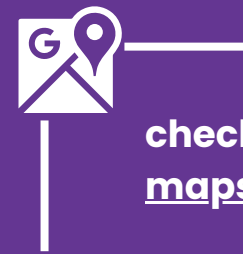
accessible toilet



charge a device



drink / kitchen



check us out on [google maps](#) to plan your journey



getting there

yourtown Kingston is located at 47 Mary Street, Kingston.

Our office is just a short walk (approx. 600 metres / 8 minutes) from the Kingston train station.

The bus routes that arrive at Kingston train station are listed below, and another close bus route that arrives Clare Rd (near Brisbane Street) is the 553.

We are located between the YMCA schools.



the local bus routes that arrive at Kingston train station include:



- Route 4429
- Route 4494
- Route 550
- Route 552



parking & site access

At **yourtown** Kingston, there are wide street parking bays available and in addition to this, there is also a visitor parking bay available to the left of the **yourtown** office with two (2) disability parking spaces.

A wheelchair accessible ramp is available at the front of the office.

If you'd like help getting in (or out) of the building, just call our friendly team on 07 3462 4170 when you arrive. We'll come out to meet you.



welcome to yourtown

At **yourtown**, we know everyone's journey to work is different. You're at the centre of everything we do. We're more than just an employment service — we're here to listen and support you with personalised help that fits your needs.

We only work with young people aged 15 to 25, so we know how to offer practical support to help you find a job, continue your education, or start training. We'll help you build your skills and strengths so you can reach your goals.

We'll see you as a young person first. We'll get to know you, understand your disability and how it affects your life, help you get ready for work, find a job that fits you, and support you in building your career.

Your journey with yourtown might include:

- // exploring career options and training pathways
- // workshops to boost your skills
- // mental health and wellbeing support from on-site youth workers and counsellor
- // help finding education or training that's right for you
- // financial assistance (such as interview clothes, transport costs, licensing)
- // support finding a job and talking to employers about any adjustments you might need
- // mentoring and support once you've started work

Check out **yourtown** employment services online! yourtown.com.au/jobs

entering our site

When you arrive at **yourtown** Kingston, you'll be welcomed by a Youth Guide.

You'll get to take a tour of the site, including job search computers, kitchen, amenities, training spaces, first aid help, fire exits, emergency plans, and break areas.



yourtown also run other programs at our Kingston site such as:

- Skilling Queenslanders for Work
- Starfish



engaging with yourtown

We make it easy for you to engage with us. Our opening hours are:

**Monday, Tuesday, Wednesday and Friday
9.00am to 5.00pm**

**Thursday
9.00am to 7.00pm**
(join us on Thursday nights for social activities)

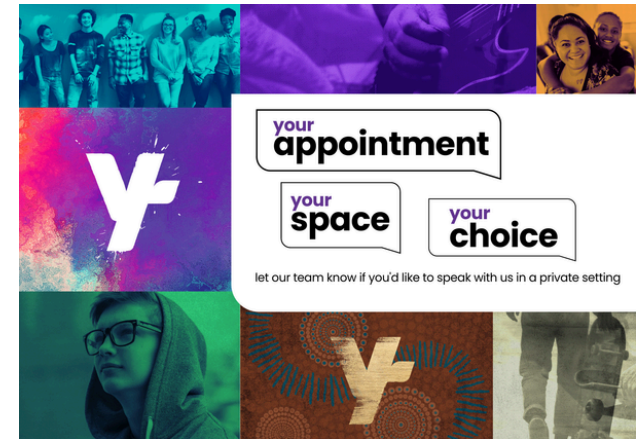


you will notice a large open plan space as you enter the front door and head to the right

your appointment your choice your space

We asked young people to help us design our space, and their ideas are built into our site. You'll find:

- open spaces, with greenery and art
- free WiFi (ask the Youth Guide for the code)
- device charging stations,
- recreational zones and a communal kitchen, with free snacks.



We also offer a choice of seating spaces, including booths, a study/quiet space, private meeting rooms, chill-out spaces, and a relaxed seating area.

We believe it's important to provide you with a choice as to where you would like to have your appointment conducted. If you'd prefer a private setting just let our team know.



our site features

As a **yourtown** member, you get the benefits of our youth-friendly offices.

Our office features things like:



free food



device charging stations



social activities



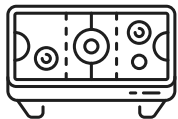
quiet zones



study areas



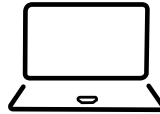
cultural workshops



games area



cooking classes



access to laptops for jobsearch / study









free wifi
(see the youth guide for the wifi code)

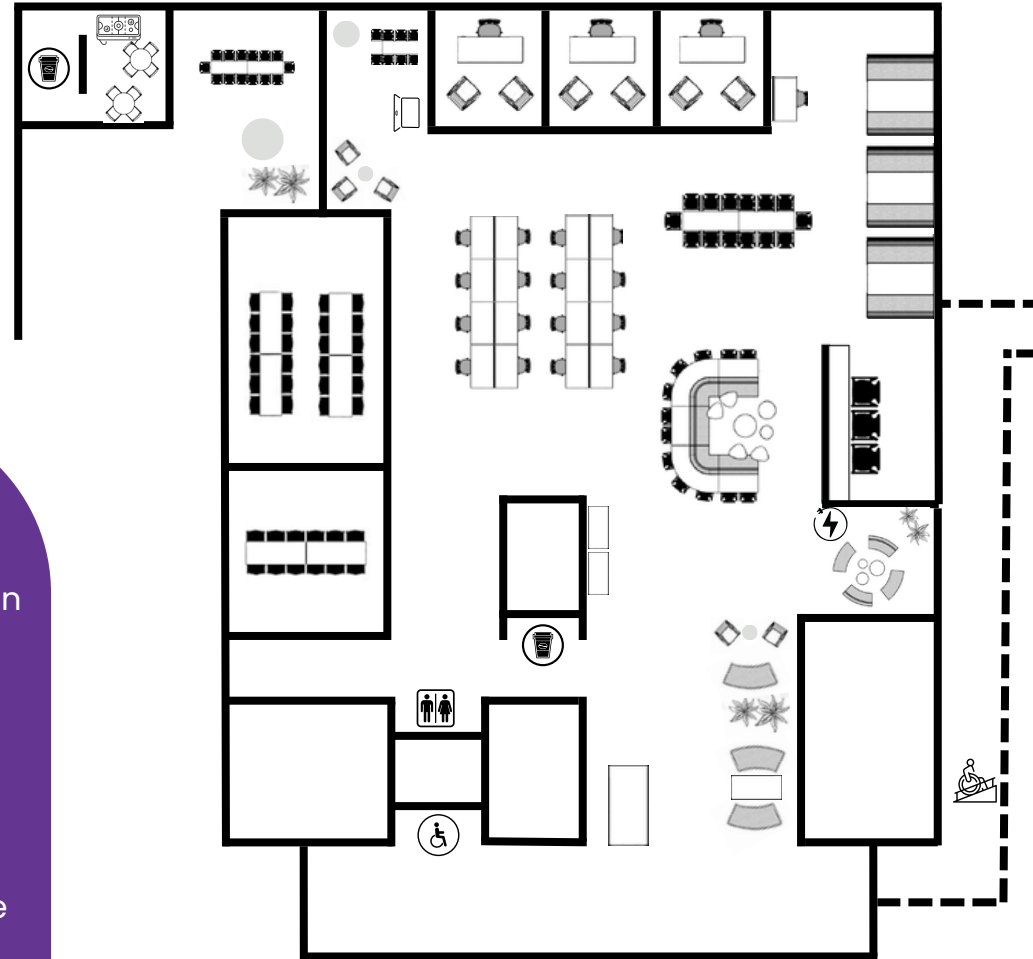


yourtown Kingston site layout

Our open-plan space allows for lots of activities, including employability skills workshops, accredited training, one-on-one career advice, job search activities, counselling, study, and social / cultural activities.

legend

					
wheelchair access ramp	laptop charging station	food & drink	device charging station	accessible amenities	games area



amenities

There are toilets located both within reception area (including an accessible toilet) and also within the Employment Services area for your use.

Within the Employment Services area, they are located just past the kitchenette area close to the training rooms.

Ask a friendly team member to show you if needed.



Workforce Australia

Employment Services

Delivered by yourtown



Inclusive
Employment
Australia

Finding careers for people with disability



connect with us to find out more!

47 Mary Street, Kingston

ttwkingston@yourtown.com.au

07 3462 4170

Community of Colours by Beck Field, 2021 The story behind this piece is all about the care and the safety net that Kids Helpline counsellors provide to the children and young people who reach out for support.